



Infant & Toddler Contracted Slot Application

Child Care Provider General Information			
Name of Person Completing Form:		Title:	
Name of Director:		Name of Business Owner:	
Name of Child Care Business on License:			
Physical Address:		City:	Zip:
Mailing Address:		City:	Zip:
Phone:	Alt Phone:	E-mail:	
Preferred Method of Communication: <input type="checkbox"/> Phone <input type="checkbox"/> Email			
*Director Race (select one): <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Multiracial <input type="checkbox"/> Other:		*Director Ethnicity (select one): <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Not Hispanic/Latino	*Director Gender (please self-identify):
*These items are required by the Administration of Children & Families for grantees.			

Child Care Program Information		
Licensed by: <input type="checkbox"/> State of Nevada <input type="checkbox"/> Washoe County	License #:	Is this a Provisional License? <input type="checkbox"/> Yes <input type="checkbox"/> No
Program Type	Licensed Capacity (as stated on your license)	
<input type="checkbox"/> Center <input type="checkbox"/> Family Child Care <input type="checkbox"/> Group Family Child Care	Age Range (ex. 6 weeks-2 years)	Capacity for Age Range
Is your program currently participating in Nevada Silver State Stars Quality Rating Improvement System (QRIS)? <input type="checkbox"/> Yes <input type="checkbox"/> Yes, Waitlisted <input type="checkbox"/> No – If no, please explain why:		

Current Infant & Toddler Care					
Do you currently have an infant or toddler classroom? <input type="checkbox"/> Yes <input type="checkbox"/> No (skip to Infant/Toddler Capacity Building)					
For <u>each</u> infant and toddler classroom, complete the following information					
Classroom Name	Ages Served	Group Size	Ratio	Number of Classroom Slots	Number of classroom slots that are filled with children currently enrolled in Subsidy
1.					
2.					
3.					
4.					
5.					
6.					
TOTAL					



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Infant/Toddler Capacity Building						
Do you currently have a waitlist to serve infants and toddlers? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is/are the barriers to serving these children (check all that apply):						
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Shortage of qualified staff</td> <td style="width: 33%;"><input type="checkbox"/> Lack of equipment</td> <td style="width: 33%;"><input type="checkbox"/> Other (please specify):</td> </tr> <tr> <td><input type="checkbox"/> Adequate space</td> <td><input type="checkbox"/> Lack of materials</td> <td></td> </tr> </table>	<input type="checkbox"/> Shortage of qualified staff	<input type="checkbox"/> Lack of equipment	<input type="checkbox"/> Other (please specify):	<input type="checkbox"/> Adequate space	<input type="checkbox"/> Lack of materials	
<input type="checkbox"/> Shortage of qualified staff	<input type="checkbox"/> Lack of equipment	<input type="checkbox"/> Other (please specify):				
<input type="checkbox"/> Adequate space	<input type="checkbox"/> Lack of materials					
Within your current facility or home and <u>without major renovations</u> (e.g., construction that includes structural changes to building), could you increase the number of infants and toddlers that you serve? <input type="checkbox"/> Yes <input type="checkbox"/> No						
If yes, how many more infants and toddlers could you serve? _____ Infants _____ Toddlers						

Infant/Toddler Slot Eligibility Criteria					
Does the child care program have a Quality Rating Improvement System (QRIS) Infant/Toddler Specialization Badge? <input type="checkbox"/> Yes → Go to Page 3 <input type="checkbox"/> No → Answer a-h					
If No, you must agree to meet the following criteria (a-h) within 60 calendar days of submitting your application.					
<ul style="list-style-type: none"> • For a-h below, mark “Yes” if you meet the criteria now. • Mark “No” if you do not meet the criteria now, but will within 60 calendar days. 					
a. Achieve a 2.5 Infant and Toddler Environment Rating Scale (ITERS) or Family Child Care Environment Rating Scale (FCCERS) score (assessment scores obtain within the 24 months will be accepted if rating was performed by QRIS) --OR-- Agree to an in-person observation for non-QRIS participating sites.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
b. <u>Maximum Group Size:</u> 8 infants/group and 10 toddlers/group <u>Maximum Ratios:</u> 1:4 infants and 1:6 toddlers	<input type="checkbox"/> Yes <input type="checkbox"/> No				
c. <u>Outdoor Space:</u> Providers must have appropriate toddler play space that is used daily that has at least three (3) different materials for toddler use.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
d. <u>Screenings:</u> Providers must provide a developmental screening that include Social/Emotional Development. Referral information for the appropriate agency must also be provided to parents when children fall below cut-off scores.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
e. <u>Safe Sleep:</u> A safe sleep policy must be included in parent and staff handbooks and the policy must be posted near infant sleep areas. Infant and toddler teachers must remain up to date on SIDS policies and safe sleep trainings.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
f. <u>Professional Development:</u> All infant/toddler staff must have completed at least 8 hours of training specific to infant/toddler care within the last 12 months of application date.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
g. <u>Nutrition Services:</u> Infant classroom(s) must provide a space for breastfeeding mothers and have adequate storage for breastmilk. Toddler classrooms must have a food service policy that includes USDA Menu Guidelines for parents who provide lunch for their child. Providers who supply food to children must follow the USDA Menu Guidelines. *CACFP participation is strongly encouraged, but not a requirement.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
h. <u>Curriculum Standards:</u> Each infant/toddler classroom must have developmentally appropriate curriculum that is visibly posted and followed.	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Do you need grant assistance to meet the above Eligibility Criteria? If yes, a grant form will be sent to you upon provisional approval of your Infant/Toddler Contracted Slots Pilot Program application.					
<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;"></td> <td style="text-align: center;"><input type="checkbox"/> Yes</td> </tr> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/> No</td> </tr> </table>			<input type="checkbox"/> Yes		<input type="checkbox"/> No
	<input type="checkbox"/> Yes				
	<input type="checkbox"/> No				



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Certification & Signature		
The signatory below, who is authorized to complete this application on behalf of the child care program, by initialing each requirement, certifies the following:		
Initial	Requirement	
	The signatory understands that this is a pilot program and completion of application does not guarantee approval. If approved, an amendment to the Child Care Subsidy Agreement will be issued to the provider for signature.	
	This program will meet and comply with all Contract Slot Eligibility Criteria listed on page 2 and if program requirements are not met after awarded slot, the Contracted Slot Amendment will be terminated and the infant/toddler slot(s) will be reallocated to another provider.	
	This program is in good standing with Child Care Licensing (State or Washoe County), Division of Welfare and Supportive Services Child Care and Development Program, The Children’s Cabinet, Las Vegas Urban League, and QRIS (if applicable).	
	The signatory understands that this pilot program intends to provide temporary assistance to increase infant and toddler capacity, quality, and reimbursement rates of infant/toddler care in an effort to stabilize capacity.	
	The signatory understands that if approved, the contracted slot(s) must be filled by a subsidy-eligible child, within six months, who is not currently enrolled (removal from the providers waitlist is acceptable).	
	The information provided in this application is true and accurate and was completed to the best of my knowledge.	
Signature of Authorized Signer	Printed Name and Title of Authorized Signer	Date